



Bonny Doon Community Preschool *Learning and Developing Through Play*
1492-1 Pine Flat Road, Santa Cruz, 95060
(831) 459 7795
director@bdcp.org

Please initial to the left of every agreement:

1. _____ I agree to enroll my child _____ in Bonny Doon Community Preschool beginning on August 14, 2023/August 15, 2023
My child's schedule will be: 8:30-12:30: M T W Th F (please circle days)
12:30-2:45: M T Th F (please circle days)
2. _____ Bonny Doon Preschool will provide a daily vegetarian snack served by 10:20 a.m. If you child attends aftercare BDCP will provide a daily vegetarian snack by 2:10pm as well.
3. _____ In the case of food allergies or preferences I am responsible for providing food supplies for my child to be prepared on the preschool site.
4. _____ I am responsible for providing extra clothing/diapers/wipes to keep at preschool.
5. _____ I agree to participate in fundraising efforts.
6. _____ I agree to complete two Parent Task hours per month or pay \$20 per hour in lieu of work.
7. _____ I agree to the following payment plan set out below:

Tuition for above schedule is \$_____.00 per month.
Annual resource fee of \$135 is due by August 14/15, 2023.

The first month's invoice will include both your first month's tuition as well as a half month tuition deposit.

In the event of early enrollment withdrawal, this deposit is used toward a two weeks notice. Otherwise it is applied toward your May tuition.

8. _____ Monthly tuition payments are due in advance on the first of each month.
9. _____ First tuition payment is due on August 14/15, 2023 (\$200.00 registration fee will be deducted from the first month's tuition.)

If payment is not received by the 5th (fifth) day of the month, a \$10.00 late fee will occur. If an account falls two weeks into arrears, the Director may send notification barring the child from further attendance. It is understood that occasionally circumstances arise which merit special consideration. In this event you must contact the Director immediately to avoid termination.

All returned checks shall incur a \$20.00 service charge and a late fee of \$10.00.

Bonny Doon Preschool operates solely on fees received. Accounts must be paid when due. No refunds will be given for absences due to illness, vacation or other reasons that may cause your child to miss school.

10. _____ Tuition is required for all the holidays that the Preschool observes as noted in Parent Handbook and on your Tuition and Fee Summary.
11. _____ I understand that by enrolling my child and signing this admission agreement that I am committed

to pay monthly tuition regardless of attendance.

12. ____ I understand that if BDCP is closed more than 2 weeks due to public health situations, natural disasters or other situations determined by Public Health, Community Care Licensing, SCCOE or the BDE school district, I will be required to pay 50% of my monthly tuition in order to keep my enrollment spot. During this period I would have option to participate in a distance learning program that would include group and/or individual video conferencing, weekly activity packets and/or other internet based learning content.
13. ____ I understand that during Public Health crises, BDCP is bound to follow the guidelines set by Public Health.
14. ____ I understand that during Public Health crises, I should take the health and safety of our preschool cohort into consideration when participating in out of school activities.
15. ____ I agree to pick up my child at their scheduled pick-up time or pay a late pick up charge of \$10 per every 5 minutes late. Pick up time for AM program is 12:30pm. Pick up time for Aftercare is 2:45pm.
16. ____ I understand that I may withdraw my child at any time by giving two weeks written notice.
17. ____ I understand that there is a two-week trial period for my child and the preschool. During these two weeks I may remove my child or be asked to make other arrangements by the preschool. If enrollment is terminated during this trial period any unused tuition will be refunded.
18. ____ I have read and understood the school calendar and the Parent Handbook and agree to comply with all the policies, rules and responsibilities.
19. ____ With a minimum of two weeks notice, I understand the preschool retains the rights to terminate my child's enrollment if the Director and the Board believes that the school cannot meet the needs of my child.
20. ____ I understand that as a parent/guardian I have the right to:

- Enter and inspect the preschool without advance notice and without discrimination.
- File a complaint against the preschool with the licensing office and review the preschool's public file without discrimination.
- Review at the preschool, reports of licensing visits and complaints made within the past three years.
- Be informed, upon request, of the names of any adult working at the preschool who has been granted a criminal record exemption.
- Receive a Caregiver Background Check Process form.

21 . ____ I understand that:

- Any duly authorized officer, employee or agent of the Department of Social Services, Community Care Licensing Division may, upon presentation of proper identification, enter and inspect any place providing personal care, supervision and services at any time, with or without advance notice, to secure compliance with, or to prevent a violation of, this act or the regulations adopted by the department pursuant to the act.
- Any person may request an inspection of any child day care facility in accordance with the California Child Day Care Facilities Act by transmitting to the department notice of an alleged violation of applicable requirements prescribed by the statutes or regulations of this state. A complaint may be made either orally or in writing.
- The substance of the complaint shall be provided to the licensee no earlier than at the time of the inspection and unless the complainant specifically requests otherwise, neither the substance of the complaint provided the licensee nor any copy of the complaint shall disclose the name of any person mentioned in the complaint, except the name of any duly authorized officer, employee or agent of the department conducting the investigation.
- Upon receipt of a complaint, the department shall make a preliminary review and, unless the department determines that the complaint is willfully intended to harass a licensee or is without any reasonable basis, the department shall make an onsite inspection within 10 days after receiving the complaint, except where the visit would adversely affect the licensing investigation or the investigation of other agencies, including, but not limited to, law enforcement agencies. In either event, the complainant shall be promptly informed of the department's proposed course of action.

22. _____ I understand that:

BDCP shall not be liable or responsible to the other party, nor be deemed to have defaulted under or breached this Agreement, for any failure or delay in fulfilling or performing any term of this Agreement, when and to the extent such failure or delay is caused by or results from acts beyond preschool's control, including, without limitation, the following force majeure events: (a) acts of nature; (b) flood, fire, earthquake, epidemic(s), pandemic(s), public health emergencies or explosion; (c) terrorist threats or acts, riot, or other civil unrest; (d) government order or law; (e) actions, embargoes, or blockades in effect on or after the date of this Agreement; (f) action by any governmental authority; (g) national or regional emergency; and/or (i) shortage of adequate power, resources or transportation facilities. In addition, preschool retains sole discretion to modify their schedules, length of school year, whether in response to a Force majeure Event or any other reason in preschool's sound business judgment. Such changes do not excuse parents/guardians from their obligations hereunder, including but not limited to the payment of monthly tuition.

23. _____ I understand and accept all terms of this agreement and have retained a copy.

Signature Parent/Guardian

Date

Signature Parent/Guardian

Date

BDCP Director

Date