

8. ___ I understand that by enrolling my child and signing this admission agreement that I am committed to pay monthly tuition **regardless of attendance**.
9. ___ I agree to pick up my child at their scheduled pick-up time or pay a late pick up charge of \$10 per every 5 minutes late. Pick up time for AM program is 12:30pm. Pick up time for Aftercare is 2:45pm.
10. ___ I understand that I may withdraw my child at any time by giving two weeks **written** notice.
11. ___ I understand that there is a two-week **trial period** for my child and the preschool. During these two weeks I may remove my child or be asked to make other arrangements by the preschool. If enrollment is terminated during this trial period any unused tuition will be refunded.
12. ___ I have read and understood the school calendar and the Parent Handbook and agree to comply with all the policies, rules and responsibilities.
13. ___ With a minimum of two weeks notice, I understand the preschool retains the rights to terminate my child's enrollment if the Director and the Board believes that the school cannot meet the needs of my child.
14. ___ I understand that as a parent/guardian I have the right to:
- Enter and inspect the preschool without advance notice and without discrimination.
 - File a complaint against the preschool with the licensing office and review the preschool's public file without discrimination.
 - Review at the preschool, reports of licensing visits and complaints made within the past three years.
 - Be informed, upon request, of the names of any adult working at the preschool who has been granted a criminal record exemption.
 - Receive a Caregiver Background Check Process form.
15. ___ I understand that:
- Any duly authorized officer, employee or agent of the Department of Social Services, Community Care Licensing Division may, upon presentation of proper identification, enter and inspect any place providing personal care, supervision and services at any time, with or without advance notice, to secure compliance with, or to prevent a violation of, this act or the regulations adopted by the department pursuant to the act.
 - Any person may request an inspection of any child day care facility in accordance with the California Child Day Care Facilities Act by transmitting to the department notice of an alleged violation of applicable requirements prescribed by the statutes or regulations of this state. A complaint may be made either orally or in writing.
 - The substance of the complaint shall be provided to the licensee no earlier than at the time of the inspection and unless the complainant specifically requests otherwise, neither the substance of the complaint provided the licensee nor any copy of the complaint shall disclose the name of any person mentioned in the complaint, except the name of any duly authorized officer, employee or agent of the department conducting the investigation.
 - Upon receipt of a complaint, the department shall make a preliminary review and, unless the department determines that the complaint is willfully intended to harass a licensee or is without any reasonable basis, the department shall make an onsite inspection within 10 days after receiving the complaint, except where the visit would adversely affect the licensing investigation or the investigation of other agencies, including, but not limited to, law enforcement agencies. In either event, the complainant shall be promptly informed of the department's proposed course of action.
16. ___ I understand and accept all terms of this agreement and have retained a copy.

Signature Parent/Guardian

Date

Signature Parent/Guardian

Date

BDCP Director

Date